

**Hall rental policy**

A security deposit is required upon reservation of the Octagon Hall. This deposit will be returned to you in the form of a check if you have satisfactorily cleaned up after your event.

This includes:

1. Sweeping the floor
2. Wiping tables
3. Emptying garbage cans and placing garbage in park dumpster
4. Placing any recyclable garbage in recyclables dumpster
5. Removing any decorations
6. If any tables were taken inside/outside, return them to their original locations.
7. Return the key to the host if it was given to you.

**Hall/Lodge Cancellations**

Cancellations made prior to 7 days of the hall rental will result in a complete refund of the rental fee and security deposit. The reservation fee is non-refundable.

Cancellations within 7 days of the reservation will result in a forfeit of the rental fee. The security deposit will be refunded. The reservation fee is non-refundable.

**Alcohol permit**

If alcohol is to be consumed by parties of 10 adults or more, an alcohol permit must be obtained through the campground hosts, located on the park grounds, or the Fond du Lac County Parks Dept., located at 160 S. Macy St., Fond du Lac, WI 54935, prior to 7 days of the event. The person obtaining the alcohol permit must maintain order and keep alcohol consumption legal. Campground hosts will monitor activity and notify authorities when alcohol is being consumed in an irresponsible or illegal manner.